

## **NATIONAL EYE CENTRE**

**(NATIONAL INSTITUTE OF OPHTHALMOLOGY)**

**P.M.B 2267, NNAMDI AZIKIWE WAY, OFF WESTERN BYE PASS, KADUNA-NIGERIA**

### **INVITATION TO BID NATIONAL EYE CENTRE**

#### **(1.0) INTRODUCTION**

The National Eye Centre, Kaduna, a Federal Government Parastatal under the Federal Ministry of Health, responsible for specialist eye care services, hereby invites suitable and qualified bidders to bid for the following capital projects for 2018.

- (Lot 1): Construction and Establishment of Cornea Bank
- (Lot 2): Procurement of Anterior Segment/Cornea out Patient Assessment Equipment
- (Lot 3): Construction and Equipping of Artificial Eye Production Laboratory
- (Lot 4): Procurement of Iridex Micro Pulse LASER Machine
- (Lot 5): Procurement of Anaesthesia Machines
- (Lot 6): Rehabilitation of Hospital Facilities (Blocks A and B)
- (Lot 7): Rehabilitation of Blocks C, E and F
- (Lot 8): Procurement of OCTA Machine with Anterior Segment Module
- (Lot 9): Procurement of Slit Lamps with Monitors-Topcon and Haag Streit.

(1.1) As a Centre of Excellence in Ophthalmology, the Centre intends to offer better and affordable eye care services to all classes of Nigerians, hence the procurement of these specialized equipment, and rehabilitation works.

#### **(2.0) SCOPE OF WORK AND SPECIFICATION**

The scope of work and specifications for each project is provided in the Bid document.

### **(3.0) ELIGIBILITY CRITERIA**

Interested Companies are required to submit the following documents and present original copies for sighting during the bid opening.

- (i) Verifiable evidence of incorporation and registration with Corporate Affairs Commission (Certificate).
- (ii) Verifiable evidence of compliance with Pension Reform Act, 2014 by inclusion of current certificate of compliance from the National Pension Commission.
- (iii) Verifiable evidence of compliance with the Nigeria Social Insurance Trust Fund (Employee Compensation Act, 2010) by inclusion of current compliance Certificate from NSITF.
- (iv) Tax clearance certificates verifiable from Federal Inland Revenue Services (FIRS) for the past three (3) years (2015, 2016 and 2017) **expiring in December, 2018.**
- (v) Verifiable evidence of VAT Registration with Tax Identification Number (TIN) and up-to-date evidence of remittance.
- (vi) Verifiable evidence of past experience for similar jobs, by inclusion of Award letter, Certificate of Job Completion etc,
- (vii) Verifiable evidence of financial capability from a reputable bank (Reference Letter from bank).
- (viii) Company profile including list of professional staff, qualifications which include names, CVs and photocopy of certificates of staff,
- (ix) Company's audited account for the past three (3) years (2015, 2016 and 2017).
- (x) Bid Security (Not more than 2% of the bid price).
- (xi) Verifiable evidence of payment of tender fees (copy of payment receipt).
- (xii) Verifiable evidence of compliance with Industrial Training Fund (ITF) Amended Act, 2011 by inclusion of current compliance letter from ITF.
- (xiii) Verifiable evidence of registration with BPP, National Database of Federal Contractors, Consultants and Service Providers, by inclusion of current Interim Registration Reports (IRR).

(xiv) For Joint Ventures, include Memorandum of Understanding (indicating the responsibilities and duties of Individual Firms constituting the Joint Venture).

(xv) All other criteria which may be useful for the Board during evaluation stage.

#### **(4.0) COLLECTION OF THE TENDER DOCUMENT**

(4.1) Tendering documents shall be obtained from the Planning Division, Directorate of Administration, National Eye Centre, Kaduna on payment of Non-refundable bidding fees of NGN 30,000.00 (Thirty Thousand Naira only) for each lot. The Tender Documents will be available for collection from **Monday 30 July, 2018** through Monday **10 September, 2018** within the working hours of **8.00am to 4.00pm** work days.

#### **(5.0) SUBMISSION OF BIDS**

The Technical and Financial Bids must be prepared as separate documents. Three (3) copies of technical bid and financial proposals must be separately packaged in sealed envelopes, clearly marked as "Financial or Technical Proposal" as appropriate and put together in a big single (bigger) envelope. The name of the Contractor or Company should be written at the top right hand corner of the envelope and addressed to:

**The Chief Medical Director**

**National Eye Centre**

**P.M.B.2267, Kaduna**

#### **(6.0) CLOSING DATE AND TIME OF SUBMISSION**

The bid documents should be deposited in the Tender box in the Office of the Chief Medical Director (CMD) **on or before 14 September, 2018**

#### **(7.0) OPENING DATE, TIME AND VENUE**

(7.1) The Opening of bid documents will commence at **12 noon on the day of the expiration of the 14 September, 2018** in the presence of the bidders or their representatives who may wish to witness the exercise.

#### **(8.1) OTHER INFORMATION**

(8.1) The information are as follow:

- (a) Only firms whose technical bids fulfil the minimum requirements would have their financial bids considered.
- (b) Please note that late submission of bid documents will be rejected.
- (c) Any discrepancy found would summarily disqualify the bidder.
- (d) The Management of the National Eye Centre reserves the right to annul or cancel the bidding process at any time without incurring any liabilities or assigning any reason thereof.
- (e) Due diligence should be followed as all documents submitted would be verified, past executed jobs and offices of the Contractor or Supplier may be visited,
- (f) Prospective bidders for Medical Equipment must be accredited agents of licensed representatives of equipment manufacturers, including availability of manufacturer/certified Engineers in Nigeria.
- (g) Further enquires can be made from the Office of the Director of Administration.

#### **(9.0) DISCLAIMER**

(9.1) This advertisement is published for information purposes only and does not constitute an offer by the Board to transact with any party for project, nor does it constitute a commitment or obligation on the part of the Board to procure concession services.

(9.2) The Board will not be responsible for any cost(s) or expense(s) incurred by any interested party (ies) in connection with any response to this invitation or the preparation or submission response to an inquiry.

(9.3) The Board is not bound to shortlist any bidder and reserves the right to annul the selection process any time without incurring any liability (ies) and assigning any reason thereof.

**MAL. A. A. UNGO**

**DIRECTOR OF ADMINISTRATION,**

**NATIONAL EYE CENTRE, KADUNA.**